

Refund of Fees and Charges Table (International Students)

1.0 Standard Withdrawals

- 1.1 The effective date of withdrawal will be the date on which the Institute receives written advice not the students last day of attendance.
- 1.2 Withdrawal from all courses of study at Ara requires the return of any Ara materials on loan or hire including an Ara ID Card and any relevant class texts, workbooks or equipment.

<i>Consideration for Refund</i>	<i>Documents to be submitted by student</i>	<i>Homestay placement fee</i>	<i>Refund amount (Tuition fees)</i>
Student withdrawing prior to the Programme start date (being the start date of the first course of the student's path of study)	Completed Withdrawal (enrolment amendment form) and Written request to withdraw (email or letter to intl admissions@ara.ac.nz)	No refund	Full refund less NZ\$500 administration fee
Student withdrawing within the first 7 calendar from the start date of the first course of the student's path of study)	Completed Withdrawal (enrolment amendment form) and Written request to withdraw (email or letter to intl admissions@ara.ac.nz)	No refund	80% of tuition fees paid (20% tuition fees will be deducted for administration purposes)
Student withdrawing after the 7th calendar day from the start date of the first course of the student's path of study).	Completed Withdrawal (enrolment amendment form) and written request to withdraw (email or letter to intl admissions@ara.ac.nz)	No refund	No refund
A student visa is not granted or approved by Immigration New Zealand.	Official notification from Immigration NZ indicating the student visa application has been declined.	No refund	Full refund less NZ\$500 administration fee
Student visa renewal declined by Immigration New Zealand on the basis of poor attendance, unsatisfactory academic performance and/or late visa application (Sec 61)	Official notification from Immigration NZ indicating the student visa application has been declined	No refund	80% of tuition fees paid (20% tuition fees will be deducted) OR Pro-rata basis based on last attendance date
Cancellation of enrolment by Ara	A termination of enrolment letter	No refund	No refund
Compassionate Consideration (only considered when withdrawal circumstances are beyond student's control and meet the requirements of the Consideration for Withdrawn Grade or Fees Refund Policy)	Documentation supporting your application for a refund and Compassionate consideration application form.	Refund decision will be determined on an individual basis	Refund amount will be determined on an individual basis.